

*Town of Walworth  
P.O. Box 386  
Walworth, WI 53184*

**DRAFT MINUTES FOR REGULAR TOWN BOARD MEETING  
HELD ON AUGUST 13, 2013 @ 6:30 PM  
TOWN HALL, W6741 BRICK CHURCH ROAD, WALWORTH, WI**

MEETING WAS CALLED TO ORDER AT 6:30 P.M. BY CHAIRPERSON JOE ABELL  
ROLL CALL – Chairperson Joe Abell, Supervisor Bill Martin, Supervisor Bill Pearce, Clerk/Treasurer Marie Baker; present, Road Superintendent Eric Sterken absent; Audience members totaled 6

Meeting was properly posted.

APPROVE AGENDA – Abell motion to approve agenda; Pearce 2<sup>nd</sup>; motion carried 3-0

APPROVE MINUTES – July 9, 2013 Public Hearing Minutes – Pearce motion to approve minutes as presented; Abell 2<sup>nd</sup>; motion carried 3-0, July 9, 2013 Regular Board Meeting Minutes – Martin motion to approve minutes as presented; Abell 2<sup>nd</sup>; motion carried 3-0

PLAN COMMISSION REPORT – No August Meeting

PUBLIC COMMENTS – None

REFERRAL TO PLAN COMMISSION – Regional Housing Plan for SE WI - William D. Harness Revocable Trust Petition for Variance and Farmland Separation – Plan Commission Meeting Tuesday, September 3, 2013 @ 6:30 pm.

SHERIFF LIAISON – DEPUTY SHERIFF JOSH STAGGS nothing stood out on County report

1) UNFINISHED BUSINESS –

- A) SIX CORNERS ROAD TRIP PROJECT 2013 – Vogel from Baxter/Woodman indicated a change work order is needed because some ditch areas need to be built up more than previously bid. Vogel also explained the pulverized road top will be used to save ~ \$10,000 and that the borings taken were down the road area and not in the ditch. Abell wants nothing taken offsite and if anything is taken offsite, to bring it to the Town Hall. Pearce made a motion to go with additional 6” and to go deeper as needed/Martin 2<sup>nd</sup>; motion carried 3-0
- B) ENBRIDGE – Should be done in November, Enbridge is doing a good job on restoration work
- C) ORDINANCE – DRIVEWAY AND CULVERT INSTALLATION ON TOWN ROAD RIGHT-OF-WAY - Tabled
- D) PEARCE/KAUER - CULVERT AND WATER FLOW IN RIGHT-OF-WAY – Tom Kauer spoke about his confusion as to what was decided on this matter. Charlie Pearce was not present. Town will pay for culverts only because it is a road problem
- E) TOWN VEHICLES – Pearce will contact Kunes

2) NEW BUSINESS –

- A) REVIEW & POSSIBLE APPROVAL OF LIQUOR LICENSE APPLICATION FOR MISU Enterprises LLC (Michael J. Costoff) 2484 County Road O South, Delavan, WI – Abell motion to approve liquor license for MISU Enterprises LLC (Michael J. Costoff) 2484 County Road O South, Delavan, WI/Pearce 2<sup>nd</sup>; motion carried 3-0
- B) REVIEW & POSSIBLE APPROVAL OF OPERATOR LICENSE APPLICATION FOR: Michael J. Costoff - Abell motion to approve operator’s license for Michael J. Costoff /Pearce 2<sup>nd</sup>; carried 3-0
- C) 2014 Budget – Start working on budget and put on next agenda

TOWN HALL FACILITY – Baker will look into purchasing a dehumidifier, everything else is good

ETZ REPORTS – Baker will forward emails to the Board

**BOARD REPORTS:**

**TREASURER'S REPORT – MONTHLY INCOME/EXPENSES, BUDGET VS. ACTUAL, ACCOUNT BALANCES, MONTHLY UPDATE – DISCUSSION & APPROVAL** – Baker summarized the reports presented to the board with total cash balances. Abell made a motion to accept the report as presented, Martin 2<sup>nd</sup>; motion carried 3-0

**CLERK'S REPORT – DISCUSSION OF WORK PENDING/COMPLETED** – Baker summarized

**JOE ABELL, BILL MARTIN & BILL PEARCE – CITIZEN'S CONCERNS, COMPLAINTS & OTHER CORRESPONDENCE – DISCUSSION** – Abell had comment on roadways looking nice. Martin and Pearce nothing to report.

**SAFETY UPDATE (BILL MARTIN) – DISCUSSION & MONTHLY / Y-T-D CALLS** – for the month of July - 1 fire department calls /7 rescue calls – 21 YTD fire department calls/58 YTD rescue calls.

For billing purposes, Baker still needs Names, Addresses, and Call Numbers for July calls. Deputy Sheriff Josh Staggs will talk to the Chief about getting us the information needed for billing.

**ROAD & BUILDING CONDITIONS (BILL PEARCE) – DISCUSSION OF PROJECTS & STATUS OF ROADS/BUILDING** – Delavan Lake Sanitary District helped Sterken clean out culverts. Sterken reported he has the Safety Manual done.

**FUTURE AGENDA ITEMS** – Six Corners Road Project, Enbridge, Town Vehicles, Driveway/Culvert Ordinance, 2014 Budget, Regional Housing Plan for SE WI, William D. Harness Revocable Trust Petition for Variance and Farmland Separation

**REVIEW AND APPROVE BILLS FOR PAYMENT** – Pearce motion to pay the bills as presented, Martin 2<sup>nd</sup>; motion carried 3-0

**ADJOURNMENT** – Pearce motion to adjourn @ 8:10 pm, Abell 2<sup>nd</sup>; motion carried 3-0

**MINUTES SUBMITTED BY:**  
Marie Baker

**DATED:** September 10, 2013

**APPROVED:**

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Joseph R. Abell, Chairperson