

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

**TOWN OF WALWORTH REGULAR BOARD MEETING
TUESDAY, DECEMBER 12, 2017 BOARD MEETING @ 4:30 PM
W6741 BRICK CHURCH ROAD, WALWORTH, WI**

- 1) PLEDGE OF ALLEGIANCE
- 2) CHAIRPERSON DAVID ROWBOTHAM CALLED THE MEETING TO ORDER @ 6:35 PM
- 3) ROLL CALL - DAVID ROWBOTHAM, STEVE SANTELER, MARIE BAKER AND ERIC STERKEN – Present; BILL PEARCE arrive late; 2 audience member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA/APPROVE AMENDMENTS(S) – No Amendments
- 6) APPROVE MINUTES OF NOVEMBER 14, 2017 PUBLIC BUDGET HEARING, SPECIAL TOWN MEETING OF ELECTORS AND BOARD MEETING – Santeler motion to approve minutes as presented/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT –
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON – SERGEANT JOSH STAGGS jstagg@co.walworth.wi.us – went over call report, speed trailers are put in storage until spring, more officers for truck inspections, sheriff office’s accreditation, body and car cameras and 2018 deputy assign car
- 10) NEW BUSINESS
 - A) CROWN DOMINION FARMS (Gary Powers) request for a Rezone from A-1 to A-4 and Conditional Use Permit for Family Farm Business to add a farm store to farm office building, sell farm products and to install a 64.5” x 76” farm sign @ N258 Alden Road, Walworth, WI 53184 Tax Key #EW 3600006 Santeler motion to approve rezone from A-1 to A-4 as requested per maps/Pearce 2nd; carried 3-0, Santeler motion to approve Conditional Use Permit as requested per Plan Commission recommendation/Pearce 2nd; carried 3-0
 - B) APPOINT 2018-2019 ELECTION WORKERS – Santeler motion to approve Election Workers as presented/Pearce 2nd; carried 3-0
 - C) APPROVE BUILDING PERMIT RIDER FOR PRIVATE ROAD EMERGENCY VEHICLE ACCESS - Pearce motion to approve Building Permit Rider as presented/Santeler 2nd; carried 3-0
 - D) APPOINT GENEVA LAKE LAW ENVIRONMENTAL AGENCY TOWN MEMBER - Pearce motion to appoint Jim Lovell as GLLEA Town member/Santeler 2nd; carried 3-0
 - E) APPROVE PROPOSED 2017 AUDIT ENGAGEMENT LETTER - Santeler motion to approve 2017 Audit Engagement Letter/Pearce 2nd; carried 3-0
 - F) APPROVE PROPOSED PUBLIC NUISANCES ORDINANCE NO. 12-12-17 - Santeler motion to approve PUBLIC NUISANCES ORDINANCE NO. 12-12-17 /Pearce 2nd; Carried 3-0
 - G) APPROVE AGENT CHANGE FOR MILSTEAD LLC - Santeler motion to approve Gretchen Hladish as New Agent for Milstead LLC /Pearce 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A) Town of Walworth Emergency Management Plan 2017 - Santeler motion to approve Town of Walworth Emergency Management Plan 2017/Pearce 2nd; carried 3-0

- B) Fire Department and Emergency Medical Services Contracts – leave on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Storage shed is finished
- 13) ETZ REPORT: No Meeting
- 14) BOARD REPORTS
- A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve report/Pearce 2nd; carried 3-0
- B) SAFETY UPDATE (Santeler) – DISCUSSION & MONTHLY REPORT – Report was emailed to the Board.
- C) BRICK CHURCH CEMETERY REPORT and ROAD CONDITIONS (PEARCE & STERKEN) - DISCUSSION OF PROJECTS & STATUS OF CEMETERY AND ROADS – Pearce said the cemetery looks the best it ever has in the fall.
- 15) FUTURE AGENDA ITEMS – Emergency Plan, Nuisance Ordinance, Fire/EMS Contracts
- 16) SCHEDULE NEXT REGULAR MEETING: TUESDAY, January 9, 2018 @ 4:30 PM
- 17) REVIEW AND APPROVE BILLS FOR PAYMENT – Pearce motion to approve bills as presented/Santeler 2nd; carried 3-0
- 18) ADJOURNMENT – Santeler motion to adjourn/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk/Treasurer

DATED: January 9, 2018

APPROVED:

David J. Rowbotham, Chairperson