

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH REGULAR BOARD MEETING

**TUESDAY, MAY 9, 2017 BOARD MEETING FOLLOWING THE PUBLIC HEARING @
6:30 PM W6741 BRICK CHURCH ROAD, WALWORTH, WI**

- 1) PLEDGE OF ALLEGIANCE – Done at Public Hearing
- 2) CHAIRPERSON DAVID ROWBOTHAM CALLED THE MEETING TO ORDER @ 6:31 PM
ROLL CALL - DAVID ROWBOTHAM, STEVE SANTELER, BILL PEARCE, MARIE BAKER,
ERIC STERKEN – present; 2 audience member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA/APPROVE AMENDMENTS(S) – No Amendments
- 5) APPROVE MINUTES OF APRIL 18, 2017 Board Meeting Pearce motion to approve minutes as
presented/Santeler 2nd; carried 3-0
- 6) PLAN COMMISSION REPORT – to be given during Agenda item 10A below
- 7) PUBLIC COMMENTS – Attorney Maier commented on Skipper Buds having too many boats
outside and he has contacted them regarding this. Attorney Maier stated he did not represent them
when they purchased the building and he felt they needed to comply with what’s in writing and he
also wanted to alert the Board of his efforts to get Skipper Buds to comply.
- 8) SHERIFF LIAISON – SERGEANT SHERIFF JOSH STAGGS jstaggs@co.walworth.wi.us –
unable to attend
- 9) NEW BUSINESS –
 - A) Covington Court Partnership Request for 12 Month Variance, South Shore
Drive Tax Parcel E W 500007 – Pearce motion to approve 12 Month Variance
for South Shore Drive Tax Parcel EW 500007/Santeler 2nd; carried 3-0
 - B) Amended Ordinance 09-10-2013 Driveway, Field Entrance and Culvert
Installation on Town Road Right-of-Way – Put on next Agenda
 - C) Town of Walworth Policy for Driveway and/or Alterations on the Road Right-
of-Way Final Inspection Permit Provisions for Work Completed – Put on next
Agenda
 - D) Tom Kauer Road Issues – Pearce motion to authorize Baker to write a letter to
NRCS in support of Kauer Grant Application/ Santeler 2nd; Santeler motion to
authorize Tom Kauer to work with Sterken to close Brick School Road with
Sterken and Kauer to work out the dates (2 days and 2 rain days) one time trial
with residents being notified by Kauer with Baker to draft closure letter or
Sterken will also notify residents along with notifying Josh Staggs as to this
closure and to review at next meeting/Pearce 2nd; carried 3-0
 - E) Resolution 5-9-17-1 Town of Walworth Accepting Brick Church Cemetery –
Santeler motion to approve Resolution 5-9-17-1 Town of Walworth Accepting
Brick Church Cemetery/Pearce 2nd; carried 3-0
 - F) Resolution 5-9-17-2 To Authorize Quarterly Paychecks for Town Board Members
– Pearce motion to approve Resolution 5-9-17-2 To Authorize Quarterly
Paychecks for Town Board Members/Santeler 2nd; carried 3-0

- G) Resolution 5-9-17-3 Town to Denounce Acceptance of Walworth Center Cemetery pursuant to WI Statutes 157.50 (4) – Pearce motion to approve Resolution 5-9-17-3 Town to Denounce Acceptance of Walworth Center Cemetery pursuant to WI Statutes 157.50 (4)/Santeler 2nd; carried 3-0
 - H) Town of Walworth Cemetery and Burial Site Ordinance 2017-5-9-1 – Santeler motion to approve Town of Walworth Cemetery and Burial Site Ordinance 2017-5-9-1 as drafted/Pearce 2nd; carried 3-0
 - I) Brick Church Cemetery Fee Schedule – Put on next meeting
 - J) Brick Church Cemetery Policy for Standard of Care/Maintenance - Sterken should work into schedule and call Bigelow as needed, don't worry about having it manicured now and see how the year goes – cut the grass as needed during growing season and mow for holidays – Put on next meeting
 - K) Amended Garbage and Recycling Ordinance 2017-5-9-2 – Santeler motion to approve Amended Garbage and Recycling Ordinance 2017-5-9-2/Pearce 2nd; carried 3-0
 - L) Amended Town of Walworth Plan Commission Ordinance – Santeler motion to approve Amended Town of Walworth Plan Commission Ordinance/Pearce 2nd; carried 3-0
 - M) Nomination and Approval of Assignment of Cemetery Duties to Supervisor #2 – Pearce motion to approve Cemetery Duties to Supervisor #2/Pearce 2nd; carried 3-0
 - N) Appointment of Brick Church Cemetery Sexton – Rowbotham motion to approve Road Superintendent and Supervisor #2 as co-sections/Pearce 2nd; carried 3-0
 - O) Appointment of Weed Commissioner – Rowbotham appointed Road Superintendent Eric Sterken as Weed Commissioner – Pearce motion to approve/Santeler 2nd; carried 3-0
 - P) Announcement of Board of Review Meeting Monday, May 23, 2017 @ 8:30 am to convene to adjourn to July 10, 2017 @ Noon – 2:00 pm
- 10) UNFINISHED BUSINESS:
- a. Fire Department And Emergency Medical Services Contracts – Put on next Agenda
 - b. New Storage Building – started and will Maize will be done soon
 - c. 2017 Road Projects – Sterken gave report
 - d. Citation Ordinance – Put on next Agenda
- 11) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Tractor, chipper and mower sold remove from insurance policy
- 12) ETZ REPORT: No Meeting
- 13) BOARD REPORTS
- A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve report/Pearce 2nd; carried 3-0
 - B) SAFETY UPDATE (Santeler) – DISCUSSION & MONTHLY REPORT
 - C) ROAD CONDITIONS (PEARCE & STERKEN) - DISCUSSION OF PROJECTS & STATUS OF ROADS

- 14) FUTURE AGENDA ITEMS –Tablets, Cemetery, Fire & EMS, Building and 2017 Road Projects
- 15) SCHEDULE NEXT REGULAR MEETING: TUESDAY, June 13, 2017 @ 7:00 PM
- 16) REVIEW AND APPROVE BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0
- 17) ADJOURNMENT – Pearce motion to adjourn @9:33 pm/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk/Treasurer

DATED: June 13, 2017

APPROVED:

David J. Rowbotham, Chairperson