

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board**

**TOWN OF WALWORTH REGULAR BOARD MEETING  
TUESDAY, OCTOBER 10, 2017 BOARD MEETING @ 6:30 PM  
W6741 BRICK CHURCH ROAD, WALWORTH, WI**

- 1) PLEDGE OF ALLEGIANCE
- 2) CHAIRPERSON DAVID ROWBOTHAM CALLED THE MEETING TO ORDER @ 6:30 PM
- 3) ROLL CALL - DAVID ROWBOTHAM, STEVE SANTELER, BILL PEARCE, MARIE BAKER AND ERIC STERKEN – Present; 1 audience member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA/APPROVE AMENDMENTS(S) – No Amendments
- 6) APPROVE MINUTES OF SEPTEMBER 12, 2017 Board Meeting – Pearce motion to approve minutes as presented/Santeler 2<sup>nd</sup>; carried 3-0
- 7) PLAN COMMISSION REPORT – Crown Dominion Farms rezone and conditional use request - tabled to next meeting to obtain more information and to talk to the County again.
- 8) PUBLIC COMMENTS – Marie Baker thanked Pearce Farms for donating the fall decorations for the Town Hall.
- 9) SHERIFF LIAISON – SERGEANT JOSH STAGGS jstagg@co.walworth.wi.us – unable to attend
- 10) NEW BUSINESS –
  - A) Budget Resolution No. 10.10.17 – Santeler motion to approve 2017 Budget Resolution No. 10.10.17 to move money to cover Fire and EMS fees/Pearce 2<sup>nd</sup>; carried 3-0
  - B) Ordinance Number 10-10-17 Exemption from Treasurer’s Bond – Pearce motion to approve Ordinance Number 10-10-17 Exemption from Treasurer’s Bond/Santeler 2<sup>nd</sup>; carried 3-0
- 11) UNFINISHED BUSINESS:
  - A) Striping Town Roads - Alden Road has been striped and we are waiting for the invoice; keep on agenda – Rowbotham directed Baker to draft a policy that covers future requests and payments.
  - B) Burning Ban in Residential Areas – Pearce talked to a couple people regarding fires in the problem area and to watch how they are burning/smoldering fires or there may be a burning ban put in place. Santeler will wait on putting together a possible Ordinance. Take off the agenda.
  - C) Town of Walworth Emergency Response Plan – Baker reported that a plan should be in place to qualify for FEMA, Baker should contact Josh Staggs re County Plan. Leave on agenda.
  - D) Fire Department and Emergency Medical Services Contracts – Attorney Torhorst is waiting to hear back from Village of Walworth’s attorney – Baker shall contact Attorney Torhorst weekly for an update.
  - E) Walworth County Comprehensive Plan – Baker gave report on County’s (Neal) comments on the Town’s proposed 2050 plan changes and to take off agenda until County information and maps are received
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – discussed keeping old truck. Sterken reported that he uses it a lot and it is not worth much and it is nice to have for backup. Baker shall look at insurance coverage.
- 13) ETZ REPORT: No Meeting
- 14) BOARD REPORTS
  - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve report/Santeler 2<sup>nd</sup>; carried 3-0
  - B) SAFETY UPDATE (Santeler) – DISCUSSION & MONTHLY REPORT – Report was emailed to the Board.

C) BRICK CHURCH CEMETERY REPORT and ROAD CONDITIONS (PEARCE & STERKEN)  
- DISCUSSION OF PROJECTS & STATUS OF CEMETERY AND ROADS – One more mowing at the Cemetery. Discussed cost to straighten/refurbish headstones and putting bins/bunkers in for dirt and spoilage at Brick Church Cemetery

15) FUTURE AGENDA ITEMS – Crown Dominion rezone & conditional use request and unfinished business above.

16) SCHEDULE NEXT REGULAR MEETING: TUESDAY, November 14, 2017 immediately following the Public Budget Hearing and Special Meeting of Electors @ 6:00 PM

17) REVIEW AND APPROVE BILLS FOR PAYMENT – Pearce motion to approve bills as presented/Santeler 2<sup>nd</sup>; carried 3-0

18) ADJOURNMENT – Pearce motion to adjourn @ 7:12 pm/Santeler 2<sup>nd</sup>; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk/Treasurer

DATED: November 14, 2017

APPROVED:

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David J. Rowbotham, Chairperson