

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board**

**TOWN OF WALWORTH REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 12, 2017 BOARD MEETING @ 6:30 PM W6741 BRICK CHURCH  
ROAD, WALWORTH, WI**

- 1) PLEDGE OF ALLEGIANCE
- 2) CHAIRPERSON DAVID ROWBOTHAM CALLED THE MEETING TO ORDER @ 6:30 PM
- 3) ROLL CALL - DAVID ROWBOTHAM, STEVE SANTELER, MARIE BAKER AND ERIC STERKEN – Present; BILL PEARCE Arrived Late; 12 audience member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA/APPROVE AMENDMENTS(S) – No Amendments
- 6) APPROVE MINUTES OF August 9, 2017 Board Meeting – Santeler motion to approve minutes as presented/Rowbotham 2<sup>nd</sup>; carried 2-0
- 7) PLAN COMMISSION REPORT – given during each item below
- 8) PUBLIC COMMENTS - None
- 9) SHERIFF LIAISON – SERGEANT JOSH STAGGS jstagg@co.walworth.wi.us – discussed County possibly enforcing Town Ordinances and speed-trailer information
- 10) NEW BUSINESS –
  - A) JJJ Brennan Farm LLC: CSM Approval Request, Tax Key No. E W 2000003–W6752 Beloit Rd – Separation of Farm Structures from Farmland – Santeler motion to approve CSM/Rowbotham 2<sup>nd</sup>; carried 2-0
  - B) Theresa Miller Stop Sign Request at Town Hall and Brick Church Road – Miller presented need for a stop signs on Town Hall Road @ Brick Church Road intersection – no board action taken
  - C) Approval of County Election Voting Equipment Agreement – Santeler motion to approve Agreement/Rowbotham 2<sup>nd</sup>; carried 2-0
  - D) Skipper Buds: Conditional Use Amendment request, W6799 Brick Church Rd Skipper Real Estate Holdings Inc., Section 17, Walworth Township. The property owner is requesting conditional use approval on M-1 Industrial zoned land to expand an existing boat servicing, storage and retail sales operation to include new seasonal outdoor storage of up to sixty boats and allow outdoor sales of boats. The property of concern is located on the south side of Brick Church Road on a private drive which is located 3960 feet west of the intersection of Brick Church Road and Hwy 14. The property is identified as Tax Parcel E W 1700009C – Santeler motion to approve request with the conditions per Rob VanScoyoc’s September 12, 2017 email as Exhibit A/Rowbotham 2<sup>nd</sup>; carried 2-0
  - E) Big Foot Airfield, LLC (Beloit Road Airport): Rezone Request, Conditional Use Permit and CSM Approval request, Tax Key No. E W 1900006 - W7285 Beloit Rd – Rezone to remove the E/W T at the end of the air strip; minor amendment to the existing Conditional Use on behalf of the LLC which is under contract to purchase the airfield. – Rowbotham stepped down, Pearce motion to approve Rezone/Santeler 2<sup>nd</sup>; carried 2-0; Pearce motion to approve Conditional Use Permit as presented with some form of beautification plan/Santeler 2<sup>nd</sup>; carried 2-0; Pearce motion to approve CSM as Land Separation/Santeler 2<sup>nd</sup>; carried 2-0
  - F) Mary Beth Gibbons-Adams Wedding Barn Conditional Use Permit request for approval of Wedding Barn for events (weddings, baby and bridal showers) May – October 10:00 AM to 11:00 PM on event day @ N318 Alden Road - Tax Key No. EW 00002 – Santeler motion to approve Conditional Use Permit with the County’s 27 possible conditions attached to the

- permit, with Sunday Events to end at 6:00 PM and a 1 year review from date of start of operation/Pearce 2<sup>nd</sup>; carried 3-0
- G) Local Patrols on Town Roads – put on January-February agenda
- H) Schedule Date and Time for Workshop Meeting for 2018 Budget – Workshop Meeting set for Tuesday, October 10, 2017 @ 5:30 PM.
- 1) UNFINISHED BUSINESS:
- A) Policy for Parking on Town Roads – Take off agenda
  - B) Striping Town Roads – Leave on agenda
  - C) Reduced Speed Limits for Town Roads – Take off agenda
  - D) Burning Ban in Residential Areas – Leave on agenda
  - E) Town of Walworth Emergency Response Plan – Leave on agenda
  - F) No Smoking on Town Property Ordinance No. 9-12-2017-1 – Santeler motion to approve No Smoking on Town Property Ordinance No. 9-12-2017-1/Pearce 2<sup>nd</sup>; carried 3-0
  - G) Fire Department and Emergency Medical Services Contracts – Leave on agenda, Baker shall contact Attorney Torhorst weekly to get updates
  - H) Walworth County Comprehensive Plan – Santeler motion to authorize Baker to put McAvoy on 2050 plan and present town requests per map to the county/Pearce 2<sup>nd</sup>; carried 3-0
  - I) New Storage Building – Take off agenda
  - J) 2017 Road Projects and Hwy 14 Project – All completed, take off agenda
  - K) Citation Ordinance – Pearce motion to table until January 2018/Santeler 2<sup>nd</sup>; carried 3-0
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – discussed getting electricity to new storage building, gear box fixed all good now, building is good.
- 13) ETZ REPORT: No Meeting
- 14) BOARD REPORTS
- A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve report/Pearce 2<sup>nd</sup>; carried 3-0
  - B) SAFETY UPDATE (Santeler) – DISCUSSION & MONTHLY REPORT
  - C) BRICK CHURCH CEMETERY REPORT and ROAD CONDITIONS (PEARCE & STERKEN) - DISCUSSION OF PROJECTS & STATUS OF CEMETERY AND ROADS – Urn Burial and another Urn Burial Sept 18
- 15) FUTURE AGENDA ITEMS – Farm Stand Alden Rd and all “keep on agenda” items listed above
- 16) SCHEDULE NEXT REGULAR MEETING: TUESDAY, September 12, 2017 @ 6:30 PM
- 17) REVIEW AND APPROVE BILLS FOR PAYMENT – Pearce motion to approve bills as presented/Santeler 2<sup>nd</sup>; carried 3-0
- 18) ADJOURNMENT – Rowbotham motion to adjourn @ 9:03 pm/Pearce 2<sup>nd</sup>; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk/Treasurer

DATED: October 10, 2017

APPROVED:

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David J. Rowbotham, Chairperson