

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH REGULAR BOARD MEETING

TUESDAY, MARCH 13, 2018 BOARD MEETING @ 5:00 PM

W6741 BRICK CHURCH ROAD, WALWORTH, WI

1) PLEDGE OF ALLEGIANCE

2) CHAIRPERSON ROWBOTHAM CALLED THE MEETING TO ORDER @ 5:00 PM

3) ROLL CALL - DAVID ROWBOTHAM, STEVE SANTELER, BILL PEARCE, MARIE BAKER AND ERIC STERKEN – Present; 7 audience member(s)

4) MEETING PROPERLY POSTED - Yes

5) AMEND AGENDA/APPROVE AMENDMENTS(S) – No Amendments

6) APPROVE MINUTES OF FEBRUARY 22, 2018 BOARD MEETING – Pearce motion to approve minutes from the February meeting/Santeler 2nd; carried 3-0

7) PLAN COMMISSION REPORT – No March meeting

8) PUBLIC COMMENTS – Sue Pruessing as the Town's County Board rep announced the County is having a meeting regarding Short Term Rentals and she gave the Walworth County Zoning and Shoreland Zoning Ordinance book and 2035 Plan to the Town for constituents to look at and for the Town to use as well.

9) SHERIFF LIAISON – SERGEANT JOSH STAGGS jstaggs@co.walworth.wi.us - absent

10) NEW BUSINESS

A) Building Inspector request to change day and time for office hours – Santeler motion to approve Building Inspector request to change office hours to Wednesdays 8-9:00 AM/Pearce 2nd; carried 3-0

B) Discussion/Update from District Administrator Doug Parker on the Big Foot High School Athletic Facility and Referendum – Doug Parker and Tim Collins gave a presentation on the Big Foot High School Athletic Facility and Referendum

C) Approve 2018 Road Service Projects – Pearce motion ok to post for Bids/Proposals on roads shown on the road improvement plan/Santeler 2nd; carried 3-0

D) 2018 Road Projects – covered in 10)C

E) 2018 Board and Plan Commission Meeting Schedule – set May-Aug 2018 board meeting schedule and Baker will email dates and times to Board and Sterken

F) Loan for 2018 Roadwork – Pearce motion to approve Baker to go ahead with First National Bank loan @ 3.39% & waive service fee/Santeler 2nd; carried 3-0

G) Board Member's Town Email Accounts – Santeler motion to remove board member's email from town email account/Pearce 2nd; carried 3-0

11) UNFINISHED BUSINESS:

A. Town Of Walworth Emergency Management Plan 2017 – Leave on Agenda

B. Fire Department And Emergency Medical Services Contracts –Leave on Agenda

C. Public Nuisances Ordinance No. 12-12-17 Fees - Leave on Agenda

D. Amend Fee Schedule, if necessary - Leave on Agenda

E. Discussion Citation Ordinance - Leave on Agenda

F. Discussion Short Term Rental Ordinance - Leave on Agenda

G. Discussion Room Tax Ordinance - Leave on Agenda

12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Everything is good

13) ETZ REPORT: No Meeting

14) BOARD REPORTS

A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve report/Pearce 2nd; carried 3-0

- B) SAFETY UPDATE (Santeler) – DISCUSSION & MONTHLY REPORT – Report was emailed to the Board. Santeler motion to direct Baker to compose and send letter to President Connelly to invite the Village Board to meet to discuss contracts and obtain Atty approval prior to sending/Pearce 2nd; carried 3-0
- C) BRICK CHURCH CEMETERY REPORT and ROAD CONDITIONS (PEARCE & STERKEN) - DISCUSSION OF PROJECTS & STATUS OF CEMETERY AND ROADS – Sterken hauled dirt to cemetery to level areas for mowing
- 15) FUTURE AGENDA ITEMS –Approve BOR Alternate, Attorney & Leave on Agenda items
- 16) SCHEDULE NEXT REGULAR MEETING: Tuesday, April 17, 2018 immediately following the Annual Meeting @ 6:00 PM
- 17) REVIEW AND APPROVE BILLS FOR PAYMENT – Pearce motion to approve bills as presented/Santeler 2nd; carried 3-0
- 18) ADJOURNMENT – Pearce motion to adjourn @ 7:22 pm/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk/Treasurer

DATED: April 17, 2018

APPROVED:

David J. Rowbotham, Chairperson