

FEE SCHEDULE - RESOLUTION 10-2018-1

WHEREAS, pursuant to § 66.0628, a town may impose a fee that bears a reasonable relationship to the service for which the fee is imposed, and

WHEREAS, the Town of Walworth provides service to individuals from time to time,

THEREFORE, BE IT RESOLVED that the Town of Walworth establishes the attached fee schedule for these services which shall remain in force until again set by the Town Board.

Approved and adopted this 9th day of October, 2018.

Town of Walworth Board

JSI

David J. Rowbotham, Chairperson

JSI

Town Supervisor #1: Steve Santeler

JSI

Town Supervisor #2: William Pearce

I hereby certify that the foregoing resolution was duly adopted by the
Town of Walworth at a legal meeting on the 9th day of October, 2018.

JSI

Marie Baker, Clerk/Treasurer

(seal)

FEE SCHEDULE: Effective November 1, 2018

Re-zones/Variances/Conditional Use Permits	\$250.00 Each *
*(Plus current sign deposit)	
Certified Surveys	\$250.00 Each
Amendments	\$125.00 Each
Special Meeting not called by Board	\$150.00 Each
Misc. Plan Commission matters(Reviews)	\$125.00 Each
Comprehensive Plan Map Amendment Fee Plus Current County Fee and Publication Fees	\$1000.00 Each
Retail Cigarette License	\$100.00 Each
Alcohol License Fees:	
Provisional Operator's License	\$ 15.00 Each**
Two (2) Year Operator's License (See Attached Fee Schedule Operator Application)	\$ 72.00
Special Event (Temporary Operators)	\$ 10.00 Each Event **
** (Plus \$7.00 background check fee)	
Reserve Class B Liquor License (One Time Fee – per establishment)	\$10,000
Retail Class "A" liquor	\$500.00 Annual
Retail Class "A" malt beverage	\$100.00 Annual
Retail Class "B" liquor	\$500.00 Annual
Retail Class "B" malt beverage	\$100.00 Annual
Retail Class "C" wine	\$100.00 Annual
(Plus \$15.00 Publication Cost)	
Dog License:	
Altered	\$ 14.00 Annual
Unaltered	\$ 33.00 Annual
Multiple	\$ 50.00 Annual
Special Certificate Assessments	\$ 25.00 Each
NSF checks	\$ 25.00 Each
Copies	\$ 1.00/Page

Use of Town Hall Parking Lot or Grounds Fee \$ 500.00/Week

Tower and Wireless Communication Facility:

Tower Permit Fee (Non Refundable) \$ 500.00/Each

Additional User on Tower Permit Fee \$ 250.00/Each

Wind Energy Permit Fee (Non Refundable) \$1000.00/Each

Solar Energy Farm Permit Fee (Non Refundable) \$1000.00/Each

Permit: Driveway/Alteration on Public Right-of-Way Fees (See Attached Form)

Building Code Fees - (See Attached Building Code Fee Schedule)

Fees shall double if work is started without a permit

Town Hall Use Fees (See Attached Rules and Guidelines)

All fees are subject to change at any time by Town of Walworth Board Resolution.

Town of Walworth
Application for Operator's/Provisional (Bartender's) License
To Serve Malt Beverage and Intoxicating Liquors

I, the undersigned, do hereby respectfully make application to the Town of Walworth, Walworth County, Wisconsin, for a license to serve from the date hereof to **June 30, 2021**, inclusive (unless sooner revoked). Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, and ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

ANSWER THE FOLLOWING QUESTIONS FULL AND COMPLETELY:

Name of Applicant: _____
First Middle Initial Last

Maiden Name: _____ Nickname if any: _____

Address: _____
Number Street City State Zip

Age: _____ Date of Birth: _____ Driver's License # _____

Social Security # _____

Have you been convicted of any felony or of violating any law or the State of Wisconsin or of the United States:

Yes _____ No _____

FALSIFICATION OF THIS INFORMATION IS GROUNDS FOR DENIAL

Date(s) of such Conviction(s): _____ Court: _____

Nature of Offense(s): _____

Have you been convicted of violating any license law or ordinances regarding the sale of fermented malt beverages or intoxicating liquors

Yes _____ No _____

Nature of violation: _____

Phone Number Home: _____ Work: _____ Cell: _____

Licensed applied for which establishment: _____

X _____
 Signature of Applicant

Please submit a copy of your Driver's License or State issued ID Card

Fees are non-refundable

FEES:

2019			
July	\$ 72.00	October	\$ 66.00
August	\$ 70.00	November	\$ 64.00
September	\$ 68.00	December	\$ 62.00

2020			
January	\$ 60.00	April	\$ 54.00
February	\$ 58.00	May	\$ 52.00
March	\$ 56.00	June	\$ 50.00

FOR OFFICE USE ONLY

NEW _____	RENEWAL _____	PROVISIONAL _____	SCHOOLING _____
Background/CCAP CHECK _____	PAID _____	DATE _____	_____
DATE APPROVED _____	DATE DENIED _____	License # _____	Provision # _____
REASON FOR DENIAL: _____			
Supervisor Signature _____			
Supervisor Signature _____			

If you need t take the DOR Server Class, please visit the following link to find several classes that are available:

<http://www.revenue.wi.gov/training/index.html>

NOTICE: THE TOWN OF WALWORTH USES THE FOLLOWING GUIDELINES TO DENY THE ISSUANCE OF A BEVERAGE OPERATOR'S LICENSE:

- Incomplete disclosure and/or false statements on application.
- Conviction within the past five (5) years of the manufacture, distribution or delivery of a controlled substance or analog, or conviction of possession with the intent to manufacture, distribute or deliver of a controlled substance or analog.
- Conviction of a felony within the past five (5) years that substantially relates to alcoholic beverage licensing activity.
- Repeat convictions within the past five (5) years for misdemeanors that substantially relate to alcoholic beverage licensing activity.
- Repeat convictions within the past five (5) years for civil ordinance violations that substantially relate to alcoholic beverage licensing activity.
- More than one (1) conviction within the past three (3) years for driving while under the influence of an intoxicant or controlled substance OR three (3) or more convictions within the past ten (10) years.
- Pending felony charge or multiple felony, misdemeanor and ordinance charges that substantially relate to alcoholic beverage licensing activity.
- Any outstanding arrest warrant or capias.
- Delinquent payments involving taxes, assessments, municipal forfeitures, or other claims owed the Town of Walworth.

Violation of any of the terms or provisions of State or Local laws relating to operator's license by any person holding such operator's license shall be cause for revocation of the license.

PERMIT: DRIVEWAY AND OR ALTERATIONS ON PUBLIC RIGHT OF WAY

Date Submitted: _____ Project Completion Date: _____

Present Mailing Address of Owner _____ Address at Permit location _____

Name: _____

Street: _____

City/State/Zip: _____

Phone: _____

FAX : _____

Permit Requested:

- Driveway
- Access Road Reconstruction
- Right-of-Way Alteration
- Driveway Relocation
- Utility
- Culvert Addition
- Culvert Removal

Permit Fee: Commercial (\$200.00 fee) Residential and Field Entrances w/Building(s) (\$100.00 fee)

No fee for Vacant Land Field Entrances

Proposed Method of Installation:

- Tunnel
- Open Cut
- Suspended Poles
- Cut and Fill
- Suspended on Towers
- Cased
- Trench
- Jack and Bore
- Plow
- Culvert

Proposed Work:

- Cross Right-of-Way
- Overhead
- Culvert
- Underground
- Parallel to Right-of-Way

Type of Installation: _____

Plans prepared by: _____ Copy Attached? Yes No

How much frontage do you have on roadway? _____

Name of Road/Street involved _____ Side of Street N E S W (Circle One)

The undersigned and designated applicant binds and obligates themselves to construct the driveway or alterations in accordance with the description contained herein and sketches attached hereto and abide by the approved application after inspection by the authorized Public Works Representative. A final inspection MUST be made after the proposed work is completed. SKETCH AND/OR PLAN DRAWING REQUIRED FOR PERMIT APPROVAL.

Applicant's signature _____ Dated: _____, 20____

Approval based on the following condition: A _____ inch diameter pipe, _____ feet in length will be installed with end walls under driveway to provide proper drainage.

Road Superintendent _____ Dated: _____

Town of Walworth Board Member _____ Dated: _____

Comment: _____ Fee: \$ _____

Town of Walworth Fee Schedule

EXHIBIT 1 (Page 1 of 2) Rates (Effective Nov 1, 2018)

10% admin fee on all permits except \$500 OCCUPANCY BOND

Residential 1 & 2 Family		Fee	Minimum
	New Dwelling/Addition	\$.20 per sq ft all floor area	\$75.00
	Erosion Control	\$100.00	
	Remodel	\$7.00 per thousand of valuation	\$50.00
	Accessory Structure	\$.16 per sq ft all areas	\$50.00
	Occupancy Permit	\$85.00 per dwelling unit	
	Temporary Occupancy Permit	\$50.00	
	Pools/Hot Tubs (Separate elec permit required)	\$50.00	
	Early Start (footings and foundations)	\$50.00	
Plumbing	New Bldg/Addition	\$50.00 base plus \$.05 per sq ft all areas	\$50.00
	Alteration	\$50.00 base plus \$.05 per sq ft alteration area	\$50.00
	Replacement & Misc Items	\$10.00 per thousand of plumb. project valuation	\$50.00
	Sanitary Sewer Lateral	\$60.00	
Electrical	New Bldg/Addition	\$50.00 base plus \$.05 per sq ft all areas	\$50.00
	Alteration	\$50.00 base plus \$.05 per sq ft alteration area	\$85.00
	Service Upgrade	\$75.00	
	Replacement & Misc Items	\$10.00 per thousand of Elec. project valuation	\$50.00
	Generator	\$75.00	
HVAC	New Bldg/Addition	\$50.00 base plus \$.05 per sq ft all areas	\$50.00
	Alteration	\$50.00 base plus \$.05 per sq ft alteration area	\$50.00
	Service Upgrade	\$75.00	
	Replacement & Misc Items	\$10.00 per thousand of HVAC project valuation	\$50.00
Razing		\$.05 per sq ft all areas	\$75.00
Other			\$50.00
Commercial		Fee	Minimum
	New Structure/Addition	\$.26 per sq ft	\$200.00
	Remodel	\$9.00 per thousand of valuation	\$75.00
	Occupancy/Temp Occupancy, Change of Use	\$75.00 per unit	
Plumbing	New Building/Addition	\$50.00 base fee plus \$.05 per sq ft, all areas	\$50.00
	New Building Alteration	\$50.00 base fee plus \$.05 per sq ft, alteration area	\$50.00
	Replacement & Misc Items	\$10.00 per thousand of plumbing proj valuation	\$50.00
	Sanitary Sewer Lateral	\$60.00	
Electrical	New Building/Addition	\$50.00 base fee plus \$.05 per sq ft, all areas	\$50.00
	New Building Alteration	\$50.00 base fee plus \$.05 per sq ft, alteration area	\$50.00
	Replacement & Misc Items	\$10.00 per thousand of electrical proj valuation	\$50.00
HVAC	New Building/Addition	\$50.00 base fee plus \$.05 per sq ft, all areas	\$50.00
	New Building Alteration	\$50.00 base fee plus \$.05 per sq ft, alteration area	\$50.00
	Replacement & Misc Items	\$10.00 per thousand of HVAC proj valuation	\$50.00
Commercial Plan Review - Certified Municipality per SPS 302.31			
	Early Start Permit	\$100.00 (footings & foundations per SPS 361.32)	
Razing		\$.05 per sq ft of floor area	\$75.00
Other			\$75.00
Agricultural Buildings (unheated)		Fee	Minimum
	New Structure/Addition/Remodel	\$.06 per sq ft all floor area	\$75.00
Razing		\$.05 per sq ft of floor area	\$40.00

10% admin fee on all permits except \$500 Occupancy Bond

Town of Walworth Fee Schedule

EXHIBIT 1 (Page 2 of 2) Rates (Effective Nov 1, 2018)

Miscellaneous	Fee
Re-inspection Fee - each occurrence	\$75.00
Failure to Call for Inspection - each occurrence	\$75.00
Double Fees are due if work is started before the permit is issued.	
Permit Renewal – 50% of the permit fee based on current fee schedule, but not less than the minimum fee.	
State Seal	\$40.00

10% admin fee on all permits except \$500.00 OCCUPANCY BOND

Plan Review

1&2 Family – New	\$175.00
1&2 Family – Addition	\$65.00
1&2 Family – Alteration	\$50.00
Multi Family	\$225.00 + \$20.00/unit
Commercial	\$225.00
Accessory Structure	\$55.00
Mechanical Plans	\$60.00
Electric Plans	\$60.00

ALL DECKS \$195.00

(Deck \$75.00 + Erosion \$75.00 + Plan Review \$45.00)

\$500.00 Occupancy Bond – not subject to the 10% Admin Fee

TOWN OF WALWORTH

Walworth County

Wisconsin

Rules and Guidelines for the use of Walworth Town Hall

A fee of \$100 will be charged to all parties wishing to use the Town Hall and if the Town Chairperson requires a Board Member, Plan Commission Member or Town Employee to be present during said use, the user shall also pay prior to the event a \$25.00/per hour fee with a \$100 minimum. Approval must be obtained from the Town Chairperson for all nonrecurring use requests for the building and he/she shall have the authority to waive the fees.

The building will be returned to its original condition. If any damage is detected or the building is left unkempt, the damage and/or cleaning fee will be charged to the user.

It is required that applications be applied for 14 days prior to intended date use. The use will be determined, in part, subject to availability. Official Town meetings supersede any other intended use, with proper notice to potential users. Applications may be obtained from the Town Clerk-Treasurer during normal business hours. Completed applications and fees must be submitted to the Town Clerk-Treasurer. There will be no keys given to any group or individual. The responsible party must be least 25 years of age.

No food or drink will be allowed outside of the meeting room, hallway and kitchen area. All garbage and paper must be properly removed.

No children will be allowed unsupervised at any time. If a youth activity is planned, there will be one adult present for each ten children (those under the age of 18 years).

Defacing of the wall/ceilings with posters, pictures or notices is not permitted.

Hours of use will not be extended beyond 9:00 pm unless a later time is approved by the Town Chairperson.

Should any organization or group desire to use the building on regular basis, the Board of Supervisors must approve this request. The Board has the right to terminate this agreement at any time.

Unless stated above, any waiver from the above stated regulations must be approved by the Board of Supervisors.

The Town Hall is a tobacco free building.

Building capacity is ____ persons.

Marie Baker, WCMC

Clerk/Treasurer

Town of Walworth – Est. Population 1685

clerk@townofwalworth.com

262-275-9800

262-275-9805 FAX

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www.townofwalworth.com