

TOWN OF WALWORTH
WALWORTH COUNTY, WISCONSIN

(Draft Minutes)

2019 BOARD OF REVIEW MINUTES

Thursday, June 13, 2019 @ Noon-2:00PM

Board of Review Chairperson Rowbotham reconvened the 2019 Board of Review to order at 12:00 pm in the Town Hall at W6741 Brick Church Road, Walworth, Wisconsin.

BOARD OF REVIEW – Year 2019

1. Reconvene Board of Review to Order
2. Roll Call David Rowbotham, Steve Santeler, Bill Pearce, Marie Baker and Josh Sherman Accurate Appraisal Representative
3. Confirmation of appropriate Board of Review and Open Meetings notices
4. Appointment of Vice-Chairperson – Rowbotham motion to appoint Steve Santeler Vice Chairperson/Pearce 2nd; carried 3-0
5. Confirmation that at least one person has received mandatory training during the last 2 years – Bill Pearce and Steve Santeler completed the training
6. Verify Town Ordinance for confidentiality of income and expense information provided to assessor under state law (sec.70.47(7)(af) – Baker verified Town Ordinance was in place
7. Review of new laws – Notice of assessment changes are no longer required for Ag land assessment changes under \$500
8. Receipt of Assessment Roll by Clerk from Assessor and Board receives Assessment Roll and Statements from the Clerk
9. General information from Assessor
10. Review the Assessment Roll and Performance of Statutory Duties:
 - a) Examine Roll and correct and description or calculation errors
 - b) Add omitted property
 - c) Eliminated Double Assessed Property
11. Discussion/Action-Certify all corrections of error under state law (sec.70.43 Wis.Stats)
12. Verify with the assessor that open book changes are included in the assessment roll
13. Allow taxpayers to review assessment roll data
14. Consideration of:
 - a) Waivers of required 48-hour notice, waiver of BOR hearing, request for testimony by telephone or submitting sworn statement, or other legally allowed/required Board of Review matters
15. Review Notices of Intent to File Objections – Whitehead Notice
16. Proceed to hear objections, if any – Terri J. Whitehead Objection
17. Swearing in and hearing of assessment objections, if any and proper notice/waivers given – Proper notice was given and Terri Whitehead and Josh Sherman were both sworn in.

Testimony was given by Whitehead that the assessor's valuation was incorrect per the documentation she presented and stated the Board is not applying it correctly.

Sherman then defended how the 88% valuation was arrived at per other sales in the

Town and the increase was also because the prior assessor's cards that were turned over to Accurate were incomplete or incorrect as to what was completed on the property. Santeler made a motion that the assessor's valuation is correct/Pearce 2nd; carried 3-0

18. Discussion and Decision on the 2019 assessment roll – Santeler's motion stated above that the assessor's valuation is correct/Pearce 2nd; carried 3-0

19. Final Adjournment – Santeler motion for final adjournment/Pearce 2nd; carried 3-0

Minutes prepared by: Marie Baker, Clerk-Treasurer

Note: These minutes are subject to further editing. Once approved by the Board of Review, the official minutes will be on file at the Town Hall.

Dated: July 10, 2019

Approved: _____
David J. Rowbotham, BOR Chairperson