

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board**

**TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING**

**TUESDAY, SEPTEMBER 10, 2019 @ 6:00 pm**

- 1) CALL MEETING TO ORDER at 6:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – All present; 2 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – No Amendments
- 6) APPROVE MINUTES OF AUGUST 7, 2019 BOARD MEETING AND August 30, 2019 Special Meeting – Pearce motion to approve minutes/Santeler 2<sup>nd</sup>; carried 3-0
- 7) PLAN COMMISSION REPORT – Report given during Agenda items
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT JOSH STAGGS [jstaggs@co.walworth.wi.us](mailto:jstaggs@co.walworth.wi.us)
- 10) NEW BUSINESS:
  - A) GOSPEL CHURCH REZONE REQUEST Lighthouse Full Gospel Church by Pastor Michael Mehring request to approve rezone of entire parcel ~ 4.99 acres from A-1/R-1 to P-2. Tax Key No. EA412800001, W5502 Hwy 67, Walworth WI 53184 – Santeler motion to approve/Pearce 2<sup>nd</sup>; carried 3-0
  - B) Resolution to Amend 2019 Budget-Pearce motion approve/Santeler 2<sup>nd</sup>; carried 3-0
  - C) Set Budget Workshop Date and Time – Tuesday, October 8, 2019 @ 6:00 PM
  - D) LRIP Grant – Santeler motion to authorize Sterken to apply/Pearce 2<sup>nd</sup>; carried 3-0
- 11) UNFINISHED BUSINESS:
  - A) John S. Runzel Living Trust et al Willow Bend Road Tax Parcel Number E W 800004.  
Conditional Use Permit request to also allow a barn to be built near the home planned on Parcel 1 – Santeler motion to approve CUP to also allow a barn to be built near the home planned on Parcel 1/Pearce 2<sup>nd</sup>; carried 3-0
  - B) Eric Rohe request for Speed Limit Reduction and Caution Signs for Horses on State Line Road – no one present; remove from Agenda
  - C) 2019 Road Work and Brick Church Road TRID Grant Project – report given by Ryan Rudzinski, Project Engineer waiting for a couple waivers and then will file with the state.
  - D) Future Willow Bend Road TRID Grant Project - Pearce motion to allow Rowbotham to sign Batterman proposal for 90/10 and 50/50 grants/Santeler 2<sup>nd</sup>; carried 3-0
  - E) Striping Roads – discussed possibly striping approximately 6 to 9 miles/year
  - F) Appoint Community Chest Member to fill Ruby Harness vacancy – Keep on Agenda
  - G) Tree and Bush Trimming/Removal on Doris and Mildred Streets for Emergency Vehicles – Keep on Agenda
  - H) Fire and EMS Contracts with Village of Walworth – Baker shall contact Village to set up a date and time for a joint meeting
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Need to contact person to do gutter
- 13) ETZ REPORT – no meeting, briefly discussed Jim McAvoy item
- 14) BOARD REPORTS
  - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2<sup>nd</sup>; carried 3-0
  - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
  - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) –
- 15) FUTURE AGENDA ITEMS: Fire/EMS contracts, Appoint Community Chest Member, Tree/Bush Trimming on Doris and Mildred/2019 TRID Grant
- 16) SCHEDULE NEXT REGULAR MEETING: Tuesday, October 8, 2019 immediately following the budget workshop meeting @ 6:00 PM

- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2<sup>nd</sup>, carried 3-0
- 18) ADJOURNMENT – Pearce motion to adjourn @ 7:25 PM/Santeler 2<sup>nd</sup>, carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 8, 2019

APPROVED:

---

David J. Rowbotham, Chairperson