

TOWN OF WALWORTH  
WALWORTH COUNTY, WISCONSIN

(Draft Minutes)

2020 BOARD OF REVIEW MINUTES

Thursday, June 25, 2020 @ Noon-2:00 PM

Board of Review Chairperson Pearce reconvened the 2020 Board of Review to order at 12:00 pm in the Town Hall at W6741 Brick Church Road, Walworth, Wisconsin.

BOARD OF REVIEW – Year 2020

1. Reconvene Board of Review to Order
2. Roll Call David Rowbotham, Steve Santeler, Bill Pearce, Marie Baker and Josh Sherman Accurate Appraisal Representative – all present
3. Confirmation of appropriate Board of Review and Open Meetings notices – Confirmed by Baker
4. Appointment of Vice-Chairperson – Rowbotham motion to appoint Steve Santeler Vice Chairperson/Pearce 2<sup>nd</sup>; carried 3-0
5. Confirmation that at least one person has received mandatory training during the last 2 years – Baker confirmed training was current
6. Verify Town Ordinance for confidentiality of income and expense information provided to assessor under state law (sec.70.47(7)(af) – Baker verified Town Ordinance was in place
7. Review of new laws – Sherman went over last year’s notice of assessment changes regarding Ag land assessment changes under \$500
8. Receipt of Assessment Roll by Clerk from Assessor and Board receives Assessment Roll and Statements from the Clerk – received Assessor’s Oath
9. General information from Assessor
10. Review the Assessment Roll and Performance of Statutory Duties:
  - a) Examine Roll and correct and description or calculation errors
  - b) Add omitted property
  - c) Eliminated Double Assessed Property
11. Discussion/Action-Certify all corrections of error under state law (sec.70.43 Wis.Stats)
12. Verify with the assessor that open book changes are included in the assessment roll
13. Allow taxpayers to review assessment roll data
14. Consideration of:
  - a) Waivers of required 48-hour notice, waiver of BOR hearing, request for testimony by telephone or submitting sworn statement, or other legally allowed/required Board of Review matters - None
15. Review Notices of Intent to File Objections – None
16. Proceed to hear objections, if any – None
17. Swearing in and hearing of assessment objections, if any and proper notice/waivers given – None
18. Clerk gives proper notice/waivers, if any - None
19. Discussion and Decision on the 2020 assessment roll – No changes
20. Final Adjournment – Rowbotham motion for final adjournment/Santeler 2<sup>nd</sup>; carried 3-0

Minutes prepared by: Marie Baker, Clerk-Treasurer

Note: These minutes are subject to further editing. Once approved by the Board of Review, the official minutes will be on file at the Town Hall.

Dated: July 8, 2020

Approved: \_\_\_\_\_  
William Pearce, BOR Chairperson